

West Devon Council



West Devon
Borough
Council

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| Title: | Summons | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date: | Tuesday, 19th December, 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Time: | 4.00 pm | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Venue: | Chamber - Kilworthy Park | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Members: | <p style="text-align: center;">Mayor Cllr Daniel Deputy Mayor Cllr Sellis</p> <p><i>Members:</i></p> <table><tr><td>Cllr Ball</td><td>Cllr Leech</td></tr><tr><td>Cllr Blackman</td><td>Cllr Moody</td></tr><tr><td>Cllr Bridgewater</td><td>Cllr Mott</td></tr><tr><td>Cllr Calder</td><td>Cllr Oxborough</td></tr><tr><td>Cllr Casbolt</td><td>Cllr Renders</td></tr><tr><td>Cllr Cheadle</td><td>Cllr Saxby</td></tr><tr><td>Cllr Cunningham</td><td>Cllr Southcott</td></tr><tr><td>Cllr Dexter</td><td>Cllr Squire</td></tr><tr><td>Cllr Edmonds</td><td>Cllr Vachon</td></tr><tr><td>Cllr Elliott</td><td>Cllr Wakeham</td></tr><tr><td>Cllr Ewings</td><td>Cllr Watts</td></tr><tr><td>Cllr Guthrie</td><td>Cllr Viney</td></tr><tr><td>Cllr Johnson</td><td>Cllr West</td></tr><tr><td>Cllr Jory</td><td>Cllr Mann</td></tr><tr><td>Cllr Kimber</td><td></td></tr></table> | Cllr Ball | Cllr Leech | Cllr Blackman | Cllr Moody | Cllr Bridgewater | Cllr Mott | Cllr Calder | Cllr Oxborough | Cllr Casbolt | Cllr Renders | Cllr Cheadle | Cllr Saxby | Cllr Cunningham | Cllr Southcott | Cllr Dexter | Cllr Squire | Cllr Edmonds | Cllr Vachon | Cllr Elliott | Cllr Wakeham | Cllr Ewings | Cllr Watts | Cllr Guthrie | Cllr Viney | Cllr Johnson | Cllr West | Cllr Jory | Cllr Mann | Cllr Kimber | |
| Cllr Ball | Cllr Leech | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Blackman | Cllr Moody | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Bridgewater | Cllr Mott | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Calder | Cllr Oxborough | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Casbolt | Cllr Renders | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Cheadle | Cllr Saxby | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Cunningham | Cllr Southcott | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Dexter | Cllr Squire | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Edmonds | Cllr Vachon | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Elliott | Cllr Wakeham | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Ewings | Cllr Watts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Guthrie | Cllr Viney | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Johnson | Cllr West | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Jory | Cllr Mann | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Kimber | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Interests – Declaration and Restriction on Participation: | Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Committee administrator: | Democratic.Services@swdevon.gov.uk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

1. Apologies for Absence

2. Confirmation of Minutes

1 - 8

To approve and adopt as a correct record the Minutes of the Meeting of Council held on 3 October 2023

3. Declarations of Interest

In accordance with the Code of Conduct, Members are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests including the nature and extent of such interests they may have in any items to be considered at this meeting;

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

4. Business brought forward by or with the consent of the Mayor

5. To receive communications from the Mayor or person presiding

The Mayor or the person presiding to answer questions which people in West Devon can ask and to receive deputations or petitions under Council Procedure Rule 21

6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21

(a) Tavistock Bus Station – petition to be submitted to the Mayor by Mr Graham Parker

7. To consider Motion(s) of which notice has been duly submitted by Members in accordance with Council Procedure Rules:

8. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval

9 - 46

(i) Development Management & Licensing

Meeting held on 3 October 2023

Meeting held on 31 October 2023

Meeting held on 21 November 2023

(ii) Audit & Governance Committee

Meeting held on 10 October 2023

Meeting held on 5 December 2023

Recommendation to agree:

AC 30 STRATEGIC RISK UPDATE AND FRAMEWORK

RECOMMENDED

That Council be **RECOMMENDED** that

2. the updated Risk and Opportunity Management Strategy be adopted;

(iii) Overview & Scrutiny Committee

Meeting held on 10 October 2023

(iv) Hub Committee

Meeting held on 21 November 2023

Recommendations to agree:

HC 29/23 Review of Capital Programme (Capital Programme Monitoring) and Review of Earmarked Reserves

RECOMMENDED

That Council be RECOMMENDED to:

- 1) withdraw three capital projects from the current Capital Programme, being Parklands Leisure Centre contribution to moveable floor (£50,000) and Tavistock Viaduct (£20,000). It is also recommended to withdraw the Springhill Temporary Accommodation budget from the capital programme, following the Hub Committee decision to put this

project on hold whilst other options are explored, freeing up a further £193,200. Therefore, the review of the capital programme is freeing up capital resources of £263,200 which is potentially available for future corporate priorities and can be re-purposed;

- 2) continue to progress all other capital projects, in line with the existing capital projects within the overall Capital Programme;
- 3) note the content of the Capital Programme Monitoring Report in Appendix C of the agenda report presented to the Hub Committee Meeting, which shows the current expenditure on capital projects between April 2023 and September 2023 of £1.692m, being 21% of the profiled budget for 2023/24 (the first six months of the financial year);
- 4) note the revised capital allocation for the UK Shared Prosperity fund (UKSPF) scheme for 2023/24 and 2024/25 as set out in section 3.2 of the presented agenda report considered by the Hub Committee;
- 5) note the addition of £26,632 to the capital programme for a new boiler at Okehampton Business Centre to be financed from the Maintenance Earmarked Reserve, set out in section 3.3 of the presented agenda report considered by the Hub Committee; and
- 6) approve the outcome of the review of revenue reserves, releasing revenue reserves of up to £871,000 which is potentially available to support the delivery of the emerging Corporate Strategy.

HC 35/23 Climate Change – EV Strategy Update

RECOMMENDED

That Council be **RECOMMENDED** to adopt the West Devon Borough Council Electric Vehicle Strategy 2023-2025 as set out at Appendix B of the presented agenda report.

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| 9. Scheme of Members Allowances Review | 47 - 90 |
| 10. Member Appointments | 91 - 100 |

11. 20 Plymouth Road, Tavistock PL19 8AY - Conversion of Existing Office Accommodation to Residential Units

101 - 114